

RESEARCH

SUSTENANCE

+

IRB

# Research Subcommittee Meeting - 1

chandra's  
Dt: / / Pg

Date: 20.8.20.

A Research Maintenance and IRB meeting was conducted on 20.8.20 from 1:30pm - 3:30pm.

## Agenda:

1. Modifying the IRB submission format for research proposals.
2. IRB submission and review process.

## Members Attended:

1. Dr. Lavita, Reader, Dept. of Oral Pathology *Lavita*
2. Dr. Subash, Reader, Dept. of Oral Medicine *Subash*
3. Dr. Deepthi, Reader, Dept. of Public Health Dentistry *Deepthi*
4. Dr. Harikiran, Member Secretary, Prof. & Head *Harikiran*

## Minutes: *Deepthi*

Principal  
D.A.P.M.R.V. Dental College

- \* Need for review and updating the IRB submission format for research proposals was explained by Dr. Harikiran at the opening of the meeting.
- \* Following that, Dr. Deepthi shared the review forms and the submission forms as prescribed by ICMR.
- \* Subsequently, Dr. Subash, Dr. Lavita & Dr. Deepthi sat together and reviewed the present submission form and that of

ICMR and discussed the components to be modified.

- \* The committee members also discussed a few other long standing issues like training programs, subcommittee members etc. pertaining to IRB.
- \* Dr. Sairta then presented all the points to Member Secretary and jointly the following points were agreed upon:
  1. Preparation of the modified IRB submission form by the sub-committee members during the next IRB meeting on Friday 28.8.20 from 1:30 pm to 3:30 pm.
  2. The modified submission form to be used for all research projects except for the PG dissertation. PG Dissertation to be done using the present form. A simple checklist to assess the presence of all formats may be added along with the format.
  3. Subcommittee of minimum 3 members to be formed to review the quality of protocols before presentation in IRB.
  4. Subcommittee members may be present during IRB meetings
  5. Subcommittee members will be appointed for the same term as of IRB members i.e. 3 years. During this time the members can have several working committees under the main subcommittee.
  6. A Training program for faculty on research and IRB is required
  7. Dr. Haikiran also mentioned that for success & growth of Research Maintenance & Review Board committee, empanelment of 3 biostatisticians is required. These biostatisticians may take classes for the PG and help in research process.
  8. Dr. Haikiran closed the meeting by fixing the date and time for the subsequent meeting as 28.8.20 from 1:30 pm to 3:30 pm.

D. Jayaraj

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D.A.P.M.R.V. Dental College  
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Bangalore - 560 078.

# Research Subcommittee Meeting - 2

chandra's  
Dr. 17/7/20

Date: 28.8.20

Time: 1.30 pm - 3.30 pm.

## Research Subcommittee Meeting

### Members Attended:

Dr. Laxita, Reader, Dept. of Oral Pathology. *Laxita*

Dr. Subash, Reader, Dept. of Oral Medicine. *Subash*

Dr. Sreethi, Reader, Dept. of Public Health Dentistry. *Sreethi*

Dr. Harikiran, Member Secretary, <sup>HOP</sup> Dept. of Public Health Dentistry. *Harikiran*

### Agenda:

1. Preparation of SOP for IRB submission & review process.
2. Preparation of revised IRB submission format.

### Minutes:

\* Overview of previous meeting provided by Dr. Sreethi.

\* Dr. Harikiran asked Dr. Subash to provide an overview of today's plan. *Subash*

\* Dr. Subash & Dr. Laxita mentioned that the format would be prepared first. Subsequently the SOP would

be prepared.

- \* Dr. Haikiman informed all the members that the Institutional Research Policy framed in has been resubmitted to the Office of Principal. The policy was prepared after around 5-6 meetings of the Subcommittee.
- \* Dr. Haikiman instructed to maintain a book to record the minutes of the meeting.
- \* He also mentioned that the minutes need to be brief and names need not be mentioned.
- \* He also asked the minutes to be completed during the meeting itself. 15-20 mins per meeting may be kept aside to record the minutes in the notebook.
- \* He also advised to have the meeting timings as 1:45 pm - 3:15 pm from next meeting for everyone's convenience.
- \* It was also discussed to have Subcommittee meetings at least 3 weeks before the IRB meeting.
- \* It was also discussed to observe and learn from IRB policies of good institutions like NIMHANS.
- \* The format was then <sup>worked</sup> proposed upon by Dr. Laila, Dr. Subodh & Dr. Deepthi and was decided to continue with the same during the next meeting too.

# Research Subcommittee Meeting - 3

chandras

Date: 4.9.20.

Time: 1.45 pm - 3:15 pm.

## Research Subcommittee Meeting

### Members Attended:

Dr. Anita, Reader, Dept. of Oral Pathology *Anita*

Dr. Subash, Reader, Dept. of Oral Medicine *Subash*

Dr. Deepthi, Reader, Dept. of Public Health Dentistry *Deepthi*

Dr. Haikiran, Member Secretary, HOD, Dept of Public Health Dentistry *Haikiran*

### Agenda:

1. Preparation of IRB revised submission format.

### Minutes:

\* Dr. Haikiran proposed to have a training programme on ethics in research through motion picture medium.

\* The committee decided the date for the program as 18.9.20. *Prayee*

\* It was also decided to <sup>invite</sup> 3 additional faculty members

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# Research Training Ethics - I

CHENNAI

Date: 18.9.20

Time: 1.10 pm to 3.30 pm

## Research Ethics Training

Members Attended:

1. Dr. Asha Iyengar, Principal *Amyyca*
2. Dr. Bhagya, Prof & Head, Dept. of Anatomy
3. Dr. Srutha, Prof & Head, Dept. of Periodontology *Heath*
4. Dr. Akshai, Prof, Dept. of Orthodontics *A*
5. Dr. Deepak, Reader, Dept. of Oral Surgery *PS*
6. Dr. Darsan, Reader, Dept. of Periodontics *es*
7. Dr. Rohan, Reader, Dept. of Prosthodontics *m*
8. Dr. Sudhis, Reader, Dept. of Pedodontics *SM*
9. Dr. Sarita, Reader, Dept. of Oral Pathology *Santore*
10. Dr. Divya, Lecturer, Dept. of Periodontics *div*
11. Dr. Kalavathy, Prof & Head, Dept. of Prosthodontics. D. H
12. Dr. Keshav, Prof & Head, Dept. of Conservative *Prasad*

for the training programme.

\* It was decided to have a discussion on ethics ~~and~~ research following the motion picture.

\* The model <sup>application</sup> form ~~was comp~~ for submitting research proposals was completed and ~~it~~ was placed before Member Secretary for his approval.

\* The next meeting date was decided as 18.9.20.  
from 1pm to 3.30pm.

↳ Communication regarding the modified form of Proposal Submission, to be prepared and circulated ~~among~~ for feed back among the IRB members.

D. Jayaram

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13. Dr. Deepti, Reader, Dept. of Public Health Dentistry

14. Dr. Harikiran, Member Secretary, Prof & Head, Dept. of Public Health Dentistry

Minutes:

\* The movie *Three Identical Strangers* was screened from 1:15pm - 2:45pm.

\* Dr. Akshai mentioned the need for consent form.

\* Dr. Saashan & Dr. Deepak stressed the need and importance of consent form, the need for it to be customized for each study.

\* The need for having documentation and keeping records for all studies was stressed by Dr. Kalamathy.

\* Dr. Saintha also brought out the points that the studies should be changed as the society changes and changes should be incorporated.

\* Dr. Deepti also mentioned the need to inform the results to our participants.

\* Dr. Subash also added that while selecting on the study objective, it should be the impact of the study should be thought about and it should be made mandatory for PGs to share the results.

\* Dr. Asha mam, Principal appreciated the effort of the IRB committee, and mentioned that UG Res. program & other programs for UGs & PGs are orienting the students towards research ethics.

\* She also opined that research results may be shared to the participants.

\* She also ~~stressed~~ stressed that the Institutional Research Policy should be strengthened and research ~~ideas~~ should be improved in the institution.

\* Everyone appreciated the effort and felt that the lacunae in our research projects should be improved.

\* Dr. Rohan also proposed that a separate page may be put up on college website and may be available to the participants whenever required.

\* Dr. Haikhan summarized all the points and closed the meeting with a group photograph.

Dajayee

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Bangalore - 560 073.

- To incorporate specialist expert group in composition and remove the same from terms of reference.
  - To change the order - first Principal followed by Member Secretary wherever required.
  - To add point that neither member in review panel nor IRB committee will review proposals to avoid Conflict of Interest.
  - Training of members is required.
  - Should chairperson be restricted to medical background?
- \* Date for next meeting decided as 9.10.20 from 1.45pm to 3.15pm.
- \* Agenda for next meeting - Review of proposals and checklist for next IRB meeting.

*D. Jayaram*

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# Research Subcommittee Meeting - 4

Date: 5.10.20

Time: 11.30 am - 12.30 pm.  
2.10 pm - 3.30 pm.

Members Attended:

Dr. Subash, Reader, Dept. of Oral Medicine and Radiology  
Subash 5/10/2020

Dr. Deepthi, Reader, Dept. of Public Health Dentistry  
Deepthi

Minutes:

\* IRB SOP prepared for IRB Registration with DHR was reviewed.

\* The following queries have been raised:-

- The term 'human participants' in the criteria for review of proposals?
- Need for a draft for monitoring of IRB proposals.
- Procedure / Committee for monitoring.
- Several short forms have been noted in the document  
To ensure introduction of short forms in the start  
eg: RC-IRB/IEC, COI, SAE, ICD
- For subject experts - Principal examples as pedodontist, geneticist, pathologist, pharmacologist.

# Research Subcommittee Meeting - 5

Date : 9.10.20

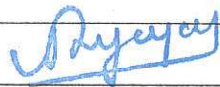
Time : 1.45 pm

Members :

Dr. Deepthi

Minutes :

As no other members - Dr. Subash, Dr. Lavita and Dr. Harikiran were present, the meeting was called after consultation with Dr. Harikiran over phone.



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# IRB Meeting - 1

chandra's  
Dr. 7 7 73

Date: 15.10.20

Time: 10.30 am to 3.30 pm

## Members Attended:

1. Dr. K. S. Nagesh, Chairman (Online)

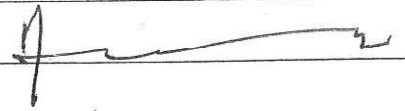
2. Dr. Anjina Reddy, Legal Expert

KPN Reddy  
15/10/2020

3. Prof. Pauline Edwin, Social Scientist (Online)

4. Mr. Anand CG, Layperson (Online)

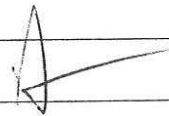
5. Dr. Ananthraj, Clinician (Online)



6. Dr. Seema, Clinician (Online)

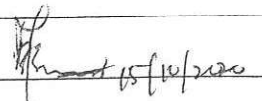
Seema

7. Dr. Akshay, Clinician (Online)



8. Dr. Subash, Clinician & Sub 15/10/2020

9. Dr. Bharathi, Basic Medical Scientist

  
15/10/2020

10. Dr. Veerendra, Clinician (Online)

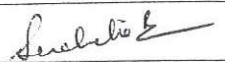
11. Dr. Deepthi, Clinician. ~~Deepthi~~

Deepthi

12. Dr. Harikiran, Member Secretary, Clinician.



13. Dr. Sruetha, Clinician



## Minutes:

- \* Dr. Harikiran opened the meeting by introducing the members and welcoming them.
- \* Dr. Subash and Dr. Deepthi oriented the members about the rules and format of the presentation and review sheet.
- \* There were overall 09 presentations - 2 from Dept. of Periodontics, 3 from Dept. of Oral Medicine and 4 from Dept. of Public Health Dentistry.
- \* All the presentations were followed by discussion on scientific methods and ethical issues pertaining to the study.
- \* The meeting ended with closing remarks from external members followed by lunch.
- \* Mr. Anand proposed to have a short tea break in between the presentations.
- \* He also requested to have the <sup>proposals</sup> ~~works~~ sent with their respective presenter name attached.
- \* Prof. Pauline requested for the link to be sent to her again for tomorrow's meeting.
- \* Everyone ~~was~~ <sup>is</sup> happy appreciated the smooth way in which the online meeting was conducted.

# IRB Meeting - 2

chandia's  
01-11-19

Date: 16-10-20

Time: 10:00 am to 3:00 pm

Members attended:

1. Dr. K. S. Nagesh (Online), Chairman

2. Dr. Anjina Reddy (Offline), Legal expert

KPA Reddy  
16/10/2020

3. Prof. Pauline Edrom (Online), Social Scientist

4. Mr. Anand CG, Layperson (Online)

5. Dr. Ananthraj, Clinician

6. Dr. Bharathi, Basic Medical Scientist

16/10/2020

7. Dr. Akshay, Clinician

8. Dr. Deepak, Clinician

9. Dr. Dasehan, Clinician

10. Dr. Laita, Clinician

11. Dr. Sindhu, Clinician

12. Dr. Deepthi, Clinician

13. Dr. Harikiran, Clinician, & Member Secretary

Kutera  
16/10/2020

Sindhu  
16/10/2020

Deepthi  
16/10/2020

Rajeev

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## Minutes:

- \* Dr. Harikisan opened the meeting by welcoming and introducing all IRB members.
- \* Dr. Subhash oriented the presentees regarding the rules and format.
- \* A total of 10 presentations were done on 2<sup>nd</sup> day.
  - 2 from dept. of Pedodontics,
  - 6 from dept. of Oral Pathology
  - 2 from dept. of Public Health Dentistry
- \* All the presentations were followed by discussions by the IRB members.
- \* The ~~meeting and~~ discussions brought out points to be considered by the Research Maintenance and IRB committee.
  - Research Committee to make guidelines for diff. types of research presentations and their reviews in IRB
  - Need for research committee to screen research proposals before hand for reviewing acceptability of proposals for IRB.
- \* The meeting ended with closing comments from IRB members —  
Rajayal
- \* Mr. Anand mentioned that he enjoyed the 2 day proceedings and liked the topics being presented especially concept of edutainment

- \* Prof. Anjma Reddy appreciated the preparation by the presenters especially with respect to consent forms. He mentioned that he was learning new things from this field and agreed to be available for any legal help whenever required.
- \* Prof. Pauline Edwin mentioned that a dentist/doctor should not only be technologically sound but also be good human beings. She also mentioned that few topics on society, social understanding and social responsibility should be incorporated for healthcare students.
- \* Dr. Bharathi mentioned that it was a very good experience listening to students, IRB members and faculty. She stressed that social responsibility and empathy should underline our activities as we keep on adding to our knowledge base.
- \* Dr. Deepak mentioned that the studies are covering all aspects of dentistry with improved focus on ethical issues. He was happy to be a part of the team. Dhyey
- \* Dr. Nagesh, Chairman <sup>D.A.P.M.R.V. Dental College</sup> <sup>Bangalore - 560 078.</sup> mentioned that it was a leading experience for him. He appreciated the topic undertaken in the institution and mentioned that it is important to disseminate these research proposals / studies / findings / outcomes in various forums - national / international / local or state. He also provided platforms

# Research Subcommittee Meeting - 6

chandra's

Date: 28.10.20

Time: 1.45pm - 3.15pm

## Members:

Dr. Sairita, Leader, Dept. of Oral Pathology *Sairita*

Dr. Subhash, Leader, Dept. of Oral Medicine *Sub*  
28/10/2020

Dr. Deepthi, Leader, Dept. of Public Health Dentistry  
*Deepthi*

## Minutes:

\* Dr. Deepthi opened the meeting and welcomed the members.

\* The checklist was reviewed and some modifications were suggested.

\* It was discussed that the checklist may be provided as a soft copy for submissions.

\* It was decided that the checklist will be circulated for all proposals including PG dissertations.

\* The SOP for submission of research proposals and role of research subcommittee was prepared. *Principles*

\* It was decided to share the prepared SOP with member secretary for approval.

\* Dr. ... also decided to share the checklist and SOP

for dissemination of few studies presented in the IRB. He mentioned that the institution should take a lead in teaching soft skills to the students and build bridges to integrate social aspects in graduates. This will help in overall personality of graduates.

\* All the members appreciated the arrangements of the IRB meeting and were happy with the way the online/offline meeting was conducted over 2 days smoothly.

\* Dr. Harikiran thanked everyone and mentioned that the next meeting will be in Jan 2021 for PG dissertations. He also mentioned about further strengthening the IRB processes until then.

\*

Rajayya

Principal  
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J.P. Nagar I Phase,  
Bangalore - 560 078.

[Signature]

with other IRB members in appropriate  
forum for final validation and approval.

Dayajayal  
Principal  
D.A.P.M.R.S. Dental College  
J.P. Nagar I, Phase,  
Bangalore - 560 078.

# Research Subcommittee Meeting - 7 <sup>Chandra's</sup>

Date: 28.10.20

Time: 1.45pm - 3.15pm.

## Members:

Dr. Saita, Reader, Dept. of Oral Pathology <sup>Saita</sup>

Dr. Subhash, Reader, Dept. of Oral Medicine <sup>Subhash</sup>  
6/11/20

Dr. Deepthi, Reader, Dept. of Public Health Dentistry  
Deepthi  
16/11/20

## Minutes:

1. Changes in the IRB certificate were discussed -  
Duration of the validity of certificate to be mentioned  
Names of co-investigators to be added.  
Completed report submission to be mentioned.
2. Completed and interim reports to be submitted to IRB.
3. Details of type of review to be added to SOP.
4. For expedited review, only 1 copy of the modified protocol may be collected. Also, the present protocol being followed for expedited review may be continued.
5. All three members raised concern regarding ~~lack of~~ need of training & certification (mandatory for registration and as per SOP) by on ICMR practice.
6. Dr. Subhash ~~is~~ suggested Dr. D.K. Binivae/NIMHANS or any other faculty for training of IRB members

*Signature*  
Principal

D.A.P.M.R.V. Dental College  
5th, Nagar 1 Phase,  
Bangalore - 560078

7. Dr. Lavita suggested that a pharmacologist be added to the Basic Medical Scientist category in the IRB members list.
8. Dr. Subhash suggested training for all IRB members to participate in a training webinar organized by Dayanand Nagar College of Dental Sciences.
9. The same was communicated to the Member Secretary over phone. Member Secretary advised interested faculty to register. ~~However~~ However he also suggested that registration for webinar may not be mandatory and college may take up organizing a training programme for benefit of IRB members.
10. For next meeting 10<sup>th</sup> & 11<sup>th</sup> Nov. was suggested based on availability of members. It was decided that in the next meeting discussion should be held on the interim report format.
11. Question of validity of IRB certification was suggested as follows -  
All studies including dissertations - 3 years  
for PhD studies - 7 years.  
Dayanand
12. IRB Review Meeting conducted on 15<sup>th</sup> & 16<sup>th</sup> October 2020 documents were also renewed and decision statement agreed upon.

*[Signature]*

# Research Subcommittee Meeting - 8

Date: 10.11.20

## Members:

Dr. Hanikiran, Member Secretary, Prof & HOD, Dept. of Public Health Dentistry

Dr. Lavita, Reader, Dept. of Oral Pathology

Dr. Subhash, Reader, Dept. of Oral Medicine

Dr. Deepthi, Reader, Dept. of Public Health Dentistry

~~Deepthi~~  
10.11.20

## Minutes:

- \* Dr. Lavita opened the meeting by providing updates of the previous 2 research subcommittee meetings to the Member Secretary.
- \* The following points were discussed in relation to modification of IRB certificate -
  - \* Time limit / Validity of IRB certificate.
  - \* Dr. Hanikiran member secretary informed to look into the guidelines of ICMR for validity, but until then it may be removed from the certificate.
  - \* It was agreed by all that the research may be continued after renewal of IRB certificate.
  - \* It was decided to keep the interim report submission at 6 months and to update the same in IRB certificate.



\* Dr. Hanikiran, Member Secretary informed the research subcommittee to prepare SOPs/guideline documents on -

1. Procedures to be followed during publication/research
2. Review time and procedures
3. Remuneration for members.

\* Dr. Laxita raised the need to appoint a pharmacologist in the IRB member board. But since there is no appointed pharmacologist in the institute, it was decided to incorporate them subsequently. The plan was kept tentative.

\* For proposals undergoing review with modification it was decided to have only 1 copy of the modified version to be submitted along with following -

1. Changes made in bold and underlined in the main proposal.

2. Add a summary sheet with changes made reported clearly.

\* The meeting ended by deciding the dates of next 2 meetings as 19<sup>th</sup> & 24<sup>th</sup> Nov 2024

Dayajay Principal  
D.A.P.M.R.C. Dental College  
J.P. Nagar 1 Phase,  
Bangalore - 560 078.

*[Signature]*

Research Subcommittee Meeting - 9

chandra  
DF

Date: 19.11.20

Members:

Dr. Subhash, Reader, Dept. of Oral Medicine *Subh*  
*19/11/20*

Dr. Lavita, Reader, Dept. of Oral Pathology *Lavita*

Dr. Deepthi, Reader, Dept. of Public Health Dentistry

*Deepthi*  
*19.11.20*

Minutes:

- Interim reviewer checklist and submission form drafted based on ~~reviewer~~ interim reports submitted for PhD to RGUHS.

*D. Jayaram*

Principal  
D.A.P.M.R.V. Dental College  
J.P. Nagar 1 Phase,  
Bangalore - 560 078.

*Deepthi*

# Research Subcommittee Meeting - 10.

Date: 29.11.20.

Members:

Dr. Harikiran, Member Secretary.

Dr. Lavita, Reader, Dept. of Oral Pathology Lavita

Dr. Deepthi, Reader, Dept. of Public Health Dentistry Deepthi

Minutes:

1. Agenda for the meeting was discussed.
2. Date for PG Synopsis review was discussed and suggested to schedule during third week of January 2021.
3. ~~Dr~~ Harikiran for the same to be sent by next week.
4. Dr. Harikiran notified and explained about the training program at Amrita Institute of Medical Sciences.
5. The appointment letters for IRB members was discussed and approved. Deepthi
6. The reviewer forms of the IRB meeting conducted on 15<sup>th</sup> & 16<sup>th</sup> October were reviewed and the decisions were

finalized.

\* The next meeting dates were finalized as  
4<sup>th</sup>, 11<sup>th</sup>, 18<sup>th</sup> and 23<sup>rd</sup> Dec 2020.

8. Planning for training programme for all institutional  
faculty within 3 months.

*Dyeyay*

Principal  
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*[Signature]*  
*21/12/20*

# Research Subcommittee Meeting - 11

Date: 4.12.20

Members:

Dr. Haikiran, Member Secretary

Dr. Saiti, Reader, Dept. of Oral Pathology *Saiti*

Dr. Subhash, Reader, Dept. of Oral Medicine *Subhash*

Dr. Deepthi, Reader, Dept. of Public Health Dentistry *Deepthi*

Minutes:

- \* Dr. Haikiran opened the meeting and welcomed all members.
- \* Dr. Deepthi oriented all the members regarding the progress made till now.
- \* Dr. Haikiran provided the update on Institutional Research Policy *Policy*
- \* With regards to review meetings, format for sharing of IRB Decision Document was done and it was decided to have 2 separate circulars for recommended and a separate one for recommended with modifications.
- \* It was also decided to extend the PG synopsis submission date to 21.12.20. Circular to be sent on 13.12.20.

- \* The dates for PG Synopsis review is proposed as 19<sup>th</sup> and 20<sup>th</sup> Jan 2021.
- \* Dr. Haikiran proposed to ~~develop~~ compile the SOP prepared into a document similar to Institutional Research Policy.
- \* It was decided to share the prepared document with Principal.
- \* For the expedited meeting, it was agreed upon to call Dr. Ananthraj and Dr. Prachanth. On 11.12.20
- \* For the PG Synopsis review it was decided to have Dr. Nagesh, Prof. Pauline, Prof. Anjina Reddy and Mr. Prakash as external members.
- \* Discussion on Research Ethics Training program ~~was~~ was done.
- \* Agenda for next meeting - formation of a training module.
- \* It was decided to form a team ~~to draft letter~~
- \* A member team will be participating in REI if look at ~~form~~ preparing training module. Details of administrative <sup>support</sup> and budget will be provided.
- \* The letter of communication to be prepared next week.

IRB Meeting - 3  
Expedited Review Meeting

Date: 11.12.20

Members:

Dr. Hankiran, Member Secretary, Prof & HOD, Dept. of Public Health Dentistry

Dr. Prashanth, Prof & HOD, Dept. of Orthodontics

Dr. Ananthraj, Prof & HOD, Dept. of Pedodontics

Dr. Subhash, Reader, Dept. of Oral Medicine

Dr. Deepthi, Reader, Dept. of Public Health Dentistry

Dr. Snehitha, Prof & HOD Dept. of Periodontics

Minutes:

\* Dr. Hankiran welcomed the members and oriented the members towards the agenda of the meeting.

\* Dr. Hankiran, oriented Dr. Snehitha towards the process of decision making in the IRB meeting.

\* It was decided to look into clinical trial registration rules and regulations as per ICMR and incorporate into one IRB committee. Dr. Hankiran suggested:

\* Dr. Hankiran ~~presented~~ shared Institutional Research Policy with all members. Dr. Prashanth appreciated the efforts and confirmed that it should be taken forward.

\* Dr. Keshavi presented the modified proposal to the Institutional Review Committee.

\* The members reviewed the proposal and confirmed the changes done.

*Sayyaji*

Principal  
D.A.P.M.P.V. Dental College  
J.P. Nagar I Phase,  
Bangalore - 560 078.

*[Signature]*  
28/12/2020  
(Dr. H. K. K. K.)



# Research Subcommittee Meeting - 12

Date: 18-12-20

## Members:

- Dr. Sarita, Reader, Dept of Oral Pathology *Jaatoru*
- Dr. Subhash, Reader, Dept of Oral medicine *S. Subh.*
- Dr. Deepthi, Reader, Dept of Public Health Dentistry *Deepthi*

## Minutes

- \* Document regarding the budget for the IRB meeting was discussed upon and prepared.
- \* Discussion was held regarding preparation of SOP for the Institutional Research Policy.
- \* It was decided that all the SOPs prepared for IRB would be compiled into a single document and a list of the same was prepared. It was also decided that abbreviations for the same document will be prepared.
- \* Discussion was held regarding the procedure of SOP for applying for grant under the institutional research fund.
- \* The next meeting date was decided as 24.12.20.

*Pragathi*

list of documents to be compiled for IRB:-

- ① Guidelines / SOP ✓ 5
- ② Checklist for synopsis submission 27
- ③ IRB certificate ✓ 44
- ④ Interview report submission 45
- ⑤ Coverpage ✓
- ⑥ Abbreviations ✓
- ⑦ Synopsis format 22
- ⑧ Summary sheet for resubmission of modified proposal ✓ 43
- ⑨ Suggestions sheet for reviewers ✓ 44
- ⑩ list of contents page ✓
- ⑪ revision documents ✓

*Principals*

Principal

D.A.P.M.R.V. Dental College

J.P. Nagar I Phase,  
Bangalore - 560 078.

*[Signature]*

# Research Subcommittee Meeting - 1A

Date: 6.1.2021

## Members Attended:

- Dr. Haikuan A.G. Committee Head, Prof & HOD  
Dept. of Public Health Dentistry
- Dr. Smita Yanduri, Member, Reader, Dept. of  
Oral Pathology
- Dr. Subhash B.V. Member, Reader, Dept. of  
Oral Medicine
- Dr. Deepthi Vadari, Member, Reader, Dept. of Public  
Health Dentistry

## Minutes:

*Principals*

D.A.P.M.R.V. Dental College

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Bijalpur

- \* Reviewed the submitted PG synopsis.
- \* Made arrangements to send the synopsis to external members for review.
- \* Discussed and finalized IRB review meeting schedule and invite letter.
- \* Decided to prepare a model patient information sheet and informed consent form.
- \* Discussed the SOP for applying to the institutional research fund and Pandurang Memorial fund
- \* Dr. HK suggested to prepare a note of appreciation for recognizing role of

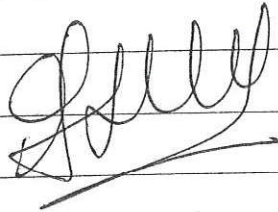
- Conceptualization of idea.
- Plaque to be prepared with 3 paragraphs about the research policy.

\* formal launch of Research Policy to be done during UG Research Exposition.

Member Signature:

- Dr. Smita Yanduri *Smita*
- Dr. Subhash B V
- Dr. Deepthi Vadani *Deepthi*

Signature of Member Secretary -



*Prasanna*

Principal

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Bangalore - 560 078.

# Research Subcommittee Meeting - 15

Date: 15.1.2021

Members Attended:

1. Dr. Saetia, Reader, Dept. of Oral Pathology
2. Dr. Subash, Reader, Dept. of Oral Medicine
3. Dr. Sreeta, Reader, Dept. of Public Health Dentistry.

Minutes:

- \* Dr. Chandrashekhara Janakiram started the ~~room~~ meeting and oriented all members about REI course
- \* Renamed the course as Integrity in Research & Publication.
- \* Has asked to share the details of transactions and members participating in the program.
- \* Dr. Chandrashekhara Janakiram presented the overview of the course.
- \* It was decided to send ~~the~~ a mail to Dr. Janakiram regarding the feasible dates for the course.
- \* Dr. Hanikiran suggested to compose a mail ~~for~~ to Principal regarding details of the meeting and purpose of meeting in relation to course.
- \* Next step would be to expand the ~~course~~ scope

Principal

H.A.P.M.R.V. Dental College

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Bangalore - 560 078

to different  
of the course.

- \* To draft a letter for speaker system and projector in board room
- \* With regards to upcoming IRB ~~to~~ review meeting Dr. Haikian informed that he may not be available during the two days.
- \* Dr. Haikian informed that Dr. Kalavathy will not be able to attend the IRB review meeting on 14th and to invite Dr. Veerendra on her behalf.

Member Signature :

- Dr. Smita Yanduri *Smita*
- Dr. Snobash. *Snobash* 15/11/2021
- Dr. Seetha *Seetha*.

Signature of Member Secretary -

*Praveen*  
Principal  
D.A.P.M.R.V. Dental College  
J.P. Nagar I Phase,  
Bangalore - 560 078.

*Praveen*

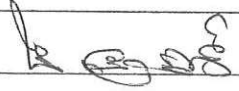
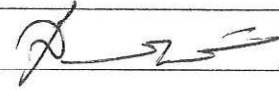
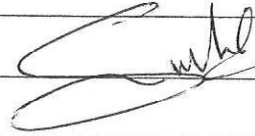
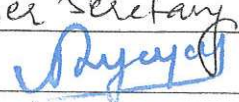
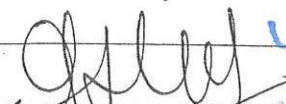
## Minutes of Meeting :

- \* Dr. Haikieian opened the meeting by introducing the members and welcoming them.
- \* Dr. Subhash and Dr. Deepthi oriented the members about the rules and formats of the presentation and review process.
- \* A total of 14 presentations were made -
  - 4 from Prosthodontics
  - 2 from Oral Surgery
  - 3 from Periodontics
  - 5 from Conservative Dentistry
- \* All presentations were followed by discussion on scientific methods and ethical issues pertaining to the study.
- \* All members noted their observations and comments related to the study in the review sheet.
- \* Dr. Haikieian ~~was~~ wished to have the video conferencing system established in the institution to enable smooth interaction between online and offline members.
- \* Dr. Nageen suggested that permissions or MOUs to be incorporated along with research proposals.
- \* Dr. Haikieian suggested that guide and co-guide to be present during the presentation - this point to be included in the rules of IRB presentation.

# IRB Meeting - 4.

Date: 19.1.21

## Members Attended:

1. Dr. K. S. Nagesh, Chairman
2. Dr. Anjina Reddy, legal expert K R Reddy
3. Prof. Pauline Edwin, Social Scientist Pauline Edwin
4. Mr. Prakash C. Kayperson 
5. Dr. Bhagyalakshmi, Basic Medical Scientist - 19/1/21
6. Dr. Snehitha, Clinician Snehitha  
19/1/21
7. Dr. Pradiant, Clinician  19/1/21
8. Dr. Sunil Vasudev, Clinician Sunil  
19/1/21
9. Dr. Sarita, Clinician Sarita  
19/1/21
10. Dr. Subhash, Clinician  19/1/2021
11. Dr. Deepthi, Clinician Deepthi  
19/1/21
12. Dr. Harikiran, Clinician, Member Secretary 
13. Dr. 



# Research Subcommittee Meeting - 16

chandra's  
DI Pg

Date: 21.1.21

Time: 1pm - 2pm

## Members Attended:

Dr. Saini, Clinician, Reader, Dept. of Oral Pathology

Dr. Subhash, Clinician, Reader, Dept. of Oral Medicine

Dr. Deepthi Vadar, Clinician, Reader, Dept. of Public Health Dentistry

## Minutes:

\* Dr. Deepthi welcomed all members and introduced the agenda for the meeting.

\* All three members then went through all the recommendations of all the RB members for PG synopsis review and compiled their recommendations and decisions.

\* They realized that Dr. Nagesh's review sheets were not received yet.

\* The same was informed to Dr. Hankian next day.

Signature of Member Secretary

Nagesh

Principal  
P.M.S.V. Dental College  
Nagar 1 Phase  
Bangalore - 560 078.

intervention.

- \* The meeting ended with feedback from all members especially external members.
- \* Aet members appreciated the review process and deliberations that took place. They also liked the arrangements.
- \* Dr. Haikisan thanked everyone and the meeting ended.

Signature of Member Secretary

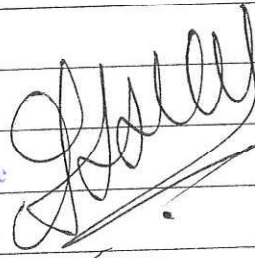
D. Jayaraj

Principal

D. J. S. M. R. N. Dental College

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Dangalore - 560 078.



# Research Subcommittee Meeting - 17.

Date: 29.01.21

Time: 1.45 - 3pm.

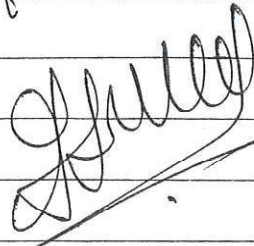
Members Attended -

Dr. Deepthi Vadan, Reader, Dept. of Public Health  
Dentistry

Minutes:

- \* Meeting was not conducted as Dr. Laita and Dr. Subhash were not available for the meeting.
- \* Dr. Hanikiran was on leave and hence could not be informed about the same.

Signature of Member Secretary



*Principals*

Principal  
D.A.P.M.R.V. Dental College  
J.P. Nagar 1 Phase,  
Bangalore - 560 079.

# Research Sub-committee Meeting - 18

Date: 05-02-21

Time - 1:45 pm - 3:30 pm

Members attended +

~~Dr. Manjunath Vard~~

Dr. Manjunath Member secretary

Dr. Santa, Reader, Oral Pathology *Santa*

Dr. Sushash, Reader, Oral Medicine *Sushash*

Dr. Deepthi, Reader, Dept. of Public Health Services *Deepthi*

Minutes:

- ① Dr. Deepthi, Dr. Sushash and Dr. Santa compiled all the documents related to the TRB SOP document in order to finalize it into a policy document
- ② Agenda for next meeting was discussed
- ③ It was discussed that next Thursday was not feasible for meeting for review of PA synopsis. It was decided to finish it on Friday.
- ④ A discussion was held with member secretary regarding the policy document. It was decided that the checklist and funds will be added as annexures, and charge shifted by to authorship, editorship etc. → with credit card or wallet.
- ⑤ It was also discussed that one input section should be added.

(6) It was decided that the document will be printed and suggestions collected on mail

(7) It was suggested by the member secretary that an abstract, editor's note, objection, consultation (100-150 words) (100-150 words)

process (period, how many people, workshops, meetings), add more references.

In the beginning editor's note, editorial team's note, (one of the few colleges to have grant 50% budgetary grant)

Acknowledgements

Covering letter → work done, should be hand, support for presentation at conference, requirement for space for working

(10) It was decided that the synopsis will be reviewed on next Friday 12-02-2024

~~Praveen~~  
(Praveen Keir)

D. Rajesh  
Principal  
D.A.P.M.R.V. Dental College  
J.P. Nagar 1 Phase,  
Bangalore - 560 078

# Research Subcommittee Meeting - 19

Date: 12.2.21

Time: 1.45 pm - 3.30 pm.

## Members Attended:

- Dr. Smita Yanduri *Smita*
- Dr. Subhash BV *Subhash* 12/2/2021
- Dr. Deepti Vadavi *Deepti* 12/2/21

## Minutes of Meeting:

- Dr. Subhash, Dr. Deepti and Dr. Smita reviewed 27 PG synopsis that were submitted after modifications.
- All PG synopsis were reviewed by all three members and observations were noted down.
- Discussion was held regarding 1 PG synopsis from Ortho and recommendations were noted after deliberations and discussion between all three research subcommittee members.
- It was felt by all 3 members to increase the presentation and discussion time during IRB meetings.

Signature of Member Secretary.

*(Smita Yanduri)*

## Research Subcommittee Meeting - 20.

Date: 17.2.21

Time: 1.00 pm - 2.00 pm

### Members Attended:

- Dr. KS Nagesh
- Dr. Haikiran AG
- Dr. Deepthi Vadan

### Minutes of Meeting:

- Dr. Nagesh K.S signed all the IRB certificates.
- Dr. Haikiran, member secretary all signed all IRB certificates for PG synopsis.
- Dr. Nagesh KS was also oriented about the work done by Research Subcommittee by Dr. Deepthi.
- The IRB research policy was also shared with Dr. Nagesh.

*Deepthi*

Principal

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# Research Subcommittee Meeting - 21

chandra's  
Dt. Pg.

Date: 1.3.21

Time: 1:45pm - 3:15pm

## Members Attended:

- Dr. Haukian, Member Secretary
- Dr. Laita Yanduxi, Reader, Dept. of Oral Pathology  
*Laita*
- Dr. Subhash BV, Reader, Dept. of Oral Medicine  
*Sub*
- Dr. Deepthi Vadani, Reader, Dept. of Public Health  
Dentistry  
*Deepthi*

## Minutes of Meeting:

- Dr. Subhash, Dr. Laita and Dr. Deepthi ~~both~~ discussed together the meeting agendas for the month of March 2021.
- Dr. Deepthi also shared the <sup>EU</sup> Code of Ethics document with Dr. Subhash & Dr. Laita.
- All three of them went through the Code of Ethics document of European Union and decided on the following -
  - \* To develop a similar document for the Institution. *Principals*  
A.P.M.R.V. Dental College  
A.P. Nagar, I Phase,  
560 076.
- \* Discussed on how to integrate the present



worked upon SOP with the other SOPs of the Institutional Research Maintenance and Ethics Committee.

\* ~~They~~ The three of them decided to have one document of SOP from the committee that incorporates the following -

- Code of ethics
- ~~IRB~~ Ethics Review SOP
- Institutional Research Policy SOP
- Institutional Research Dissemination SOP.

- The three of them then shared their ideal with the Member Secretary at 3pm.

- Member Secretary suggested to have 2 separate documents and not a single document.

- Member Secretary asked ~~the~~ Dr. Subhash, Dr. Sairi and Dr. Sreethi to complete the first document by end of March 2021.

- Dr. Hanikeran also mentioned that the document ~~will~~ <sup>will</sup> be shared with the Principal but there is no need to have a specific meeting with the Principal regarding the same.

- It was finally decided to complete one document as instructed by the Member Secretary.
- Dr. Hanikiran asked to incorporate the final date of meeting in the agenda of monthly meetings.
- Dr. Hanikiran asked to complete the SOP document by next week.
- It was decided to follow the schedule -
  - March - SOP finalization & release
  - April, May - SOP for Research Policy
  - June - Working on Research Training
- Dr. Hanikiran also suggested to have a secretary for all administrative help for IRB work - draft a letter for the same.
- Dr. Hanikiran also suggested to look for conferences for presentation & dissemination of the SOP prepared.

Signature of Member Secretary -

Dayajay

Principal  
D.A.P.M.R.V. Dental College  
J.P. Nagar 1 Phase,  
Bangalore - 560 076

# Research Sub committee Meeting

Date: 09/03/2021

Time: 1.45 PM - 3.30 PM

## Members attended

Dr. Harilalram Member Secretary

Dr. Sarita Reader, Dept of Oral Pathology

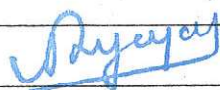
Dr. Subhash Reader, Dept of Oral Pathology

## Minutes of Meeting

Dr. Subhash and Dr. Sarita held discussion on Acknowledgements, Abstract and editorial team note of the IAB SOP document

The contents of the above document was discussed with Dr. Harilalram and suggestions were noted.

Signature of Member Secretary



Principal  
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J.P. Nagar I Phase,  
Bangalore - 560 078.

## Research Subcommittee meeting - 23

Date - 30-03-2021

Time - 1:45 - 3:30 pm

Members attended -

- Dr. Karikar, Member Secretary

- Dr. Santa Y, Reader, Dept of Oral Pathology *Santa*

- Dr. Subhash, Reader, Dept of Oral Medicine *Subhash*

- Dr. Deepthi Vadari, Reader, Dept of P&D *Deepthi*

Minutes of the meeting:-

- (1) Dr. Deepthi was updated about the discussions held in the previous meeting.
- (2) It was decided that all the documents would be finalized and final formatting will be done.
- (3) Dr. Subhash worked on the abstract, Dr. Santa on the detailed team note and acknowledgements and Dr. Deepthi worked on the formatting of the entire document.
- (4) The member secretary was informed that the document was almost ready and final formatting would be completed.
- (5) It was decided that final formatting will be done with professional help and that document should be released in the end of April.

Signature of Member Secretary

*Deepthi* Principal  
D.A.P.M.R.V. Dental College  
J.P. Nagar I Phase,  
Bangalore - 560 078.

# Research Subcommittee Meeting - 24

Date: 6.4.21

Time: 1.45pm - 2.30pm.

## Members Attended:

- \* Dr. Subhash BV, Reader, Dept. of Oral Medicine  
*Sub* 06/4/2021
- \* Dr. Lavita Yanduri, Reader, Dept. of Oral Pathology  
*Lavita*
- \* Dr. Deepthi Vadani, Reader, Dept. of Public Health  
*Deepthi* Dentistry

\* Dr. Hari Kiran *HKK*  
Minutes of Meeting

- \* Dates for this month's meeting were finalized as  
6.4.21 - 1.45pm  
16.4.21 - 11.10 am - 12.10pm  
20.4.21 - 1.45pm  
26.4.21 - 1.45pm.

\* Members reviewed the Institutional Research Policy

\* Members discussed the plan for preparing the SOPs for applying to Institutional Research Fund.

Signature of Member Secretary -

*Dayan*

*Dayan*  
06/4/2021

Discussion with HOD

1. IRB Document.
2. Pandurang letter
3. 3 month Summary of IRB.
4. HICC program in dept.
5. Excel sheet for oral health talks

Dr. IRB SOP changes

IRB Members List. on the page of editors.

Dr. Research Subcommittee for Drafting Institutional Guidelines  
Contact Publishers for ISSN Number etc. - Dr. Subhash

Dr. Name beneath editorial team note

Note from head of Institution - 6-9 lines.

Dr. Acknowledgements last page of the book.

document history - before acknowledgements.

M. In abstract, what this book about.

Title of the book

\* Th Abstract - Title, Editorial team, abstract with what's  
the book about.

H These guidelines will have to be continuously  
monitored and updated to ~~ensure~~ as per the  
changing guidelines/circumstances of university,  
I. or of institution. etc.

\* TI  
C

\* Dr. Subhash also spoke to Parag Publications.  
The publisher informed that he will get back  
regarding ISSN number.

\* The same was updated to Member Secretary

Signature of Member Secretary D. Jayaram

## Research Subcommittee Meeting - 26.

Date: 20.4.21

Time: 1.45pm - 3.10pm

Members Attended:

- \* Dr. Smita Yanduri, Reader, Dept. of Oral Pathology
- \* Dr. Deepthi Vadan, Reader, Dept. of Public Health  
Dentistry
- \* Dr. Harikiran, Member Secretary

Minutes:

- + Dr. Smita & Dr. Deepthi reviewed the Institutional Research Policy and made the following observations:
  - change the statement in budget - A budgetary head of min. Rs 10 lakh has been allocated.
  - Remove allocation of Rs 10L, budgetary allocation should be increased ---
  - ~~should~~ a discussion to be held regarding subdivision of amount.
  - Guideline on conducting research & authorship issues to be prepared.

*Deepthi Vadan*  
Principal

D.A.P.M.R.V. Dental College  
Bangalore - 560 078.

- To look into guidelines for categorizing minor and major research projects.
- Can a PI be a COI in another study?
- 5.1.4 - Should the IRB be obtained prior to submission of study for grant?
- Can an ongoing project be eligible for grant?
- Can a project be applied for grant twice?
- 5.1.7 classification needed.
- In case a project does not get over in the allocated time then what?
- 5.1.5 - Timeline should be added for publication and paper presentation.
- 5.1.6 - How many days (min. & max.) to be mentioned.
- Can students (UG/PG) be CO-I for the studies receiving grant?
- Committee to be formed for review of proposals for grant imp.
- Clarity on meaning of strength of the project.

- 5.3. Proforma ??

*Rajesh*



- 5.4. - won't it be repetition of the presentation
- Who constitutes the expert committee? Same as IRB? external members or internal members?
- 5.5.1 - 40-80% is a wide range. shouldn't it be common / fixed %.
- Annexure II ??
- 6.5.3. 10% of recurring grant.

\* The above points were discussed with Member Secretary

\* Member Secretary wished to discuss about the release of previous SOP document and suggested the following -

\* Target Audience of 15-20 offline  
10- online

Venue - Mini Audi

Audience - IRB members 4-5 students  
1-2 Trust members. 1-2 office people.

Online - Trust members & Dr. Chandrashekhar Shetty  
Student, Dean, Associate Dean, Minis

*Rajeev*  
Principal

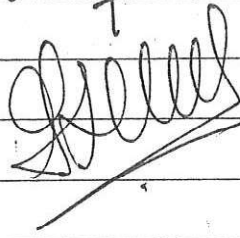
D.A.D.M.R.V. Dental College  
Agar 1 Phase,  
Bangalore - 560 078.

- Program details except date
- Mrs. Pandurang: ~~was~~ to be invited. Link to her children  
2 min. video on Dr. Pandurang Award.  
Winner video  
Deal statement from invitees  
Snacks  
1-2 page report.  
Release of document - 2 min. video.
- Communication with Srinivas Murthy, Chandrashekhar Shetty, GC Council.
- Certificate for Dr. Pandurang Award
- Appreciation note for all members.
- Roles - About Dr. Pandurang:  
MC  
Vote of thanks.
- Next, points related to Research Policy were discussed and  
→ Member Secretary suggested the following—
  - Expert committee to comprise of both internal & external members. A 3-5 member group.
  - Presentation in front of expert committee not mandatory.
- Put guidelines for admin, training + dissemination for budget allocation. Publication, Documentation

- Publish the experience in a journal or present in a conference.
- Utilize amount from I.R.P. Policy
- Release amount/grant again ~~from~~ after 3-6 m
- Presentations for major projects. Minor project to be decided by committee.

It was decided to discuss ~~and~~ other issues

Signature of Member Secretary



*Principals*

Principal

D.A.P.M.R.V. Dental College  
I.P. Nagar I Phase,  
Bangalore - 560 078.

# Research Subcommittee Meeting - 27

chandra's  
D.D. P.C.

Date: 26.4.21

Time: 1.45 pm - 3.45 pm.

Mode: Online - Zoom.

Members Attended:

- \* Dr. Smita Yanduri, Reader, Dept. of Oral Pathology *Smita*
- \* Dr. Deepthi Vadari, Reader, Dept. of Public Health Dentistry *Deepthi*
- \* Dr. Subhash, Reader, Dept. of Oral Medicine & Radiology *Subh*

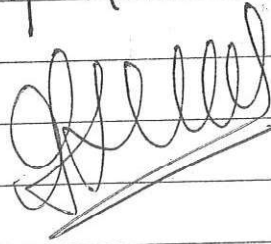
Minutes:

- Dr. Smita sent in the zoom link and Dr. Deepthi and Dr. Subhash joined in.
- Dr. Deepthi recapped the proceedings of the previous meetings to Dr. Subhash + Dr. Smita.
- Dr. Smita raised the ~~op~~ suggestions of Member Secretary of having additional members. *Prayasa*
- All members suggested that additional team may be added after completion of Policy document. The same was decided to be communicated with Member Secretary. *Principal D.A.P.M.S.V. Dental Coll. J.P. Research Institute, Bangalore - 560 078.*
- There was ~~discussion~~ discussion on the SOP document

release.

- the meeting dates for the next month were decided as - 11<sup>th</sup>, 18<sup>th</sup>, 25<sup>th</sup> of May.

Signature of Member Secretary



*Srinivas*

Principal

D.A.P.M.R.V. Dental College

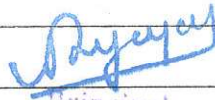
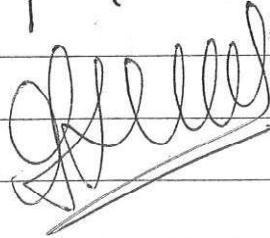
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release.

- the meeting dates for the next month were decided as, - 11<sup>th</sup>, 18<sup>th</sup>, 25<sup>th</sup> of May.

Signature of Member Secretary



Principal  
D.A.P.M.R.V. Dental College  
J.P. Nagar 1 Phase,  
Bangalore - 560 078.

Research Subcommittee Meeting - 28.06.21 Dr. Chandras

Date: 15.6.21

Time: 1.45pm - 3.10pm

Mode: Online - Google Meet. - htw-vfux-rag

Members Attended. →

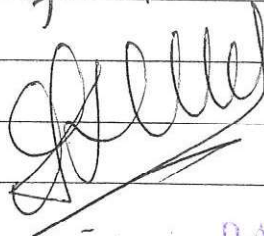
- \* Dr. Sarita Yanduri, Reader, Dept. of Oral Pathology
- \* Dr. Subhash BV, Reader, Dept. of Oral Medicine
- \* Dr. Deepthi Vadani, Reader, Dept. of Public Health Dentistry

Minutes:

- \* Dr. Deepthi welcomed all the members and oriented them to the previous meeting minutes and present meeting agenda.
- \* The three subcommittee members then prepared the schedule for the Dr. Pandurang Memorial Research Award Program.
- \* The details were added wherever possible. Since the timings of the program was not known, the time was not added.
- \* It was decided to divide the preparation work among the three subcommittee members and the same was done.

- \* It was also decided to ~~the~~ progress forward with the preparations after receiving ~~the~~ approval from Dr. Harikrishna, Committee Head.
- \* In case the plan is not approved, it was decided to continue with the work on Institutional Research Policy.
- \* The meeting was then concluded.

Signature of Member Secretary



Principal  
D.A.P.M.R.V. Dental College  
J.P. Nagar I Phase,  
Bangalore - 560 078.



# Research SubCommittee Meeting -29

chandra's  
DTP FCI

Date: 22.6.21

Time: 1.45pm - 3.00pm

Mode: Online: Google meet - zra-sboz-uha

Members Attended -

- \* Dr. Sainita Yanduri, Reader, Dept. of Oral Pathology *Sainita*
- \* Dr. Subhash BV, Reader, Dept. of Oral Medicine *Subhash*
- \* Dr. Deepthi Vadan, Reader, Dept. of Public Health Dentistry *Deepthi*

Minutes:

- \* Dr. Deepthi presented the overview of the previous meeting. She also updated ~~the~~ Dr. Subhash + Dr. Sainita about her discussion with Dr. Haikiean after the previous meeting.
- \* Based on instructions of Dr. Haikiean, Dr. Deepthi, Dr. Sainita + Dr. Subhash updated the program schedule, worked upon the organizing committee.
- \* They also discussed about the budget.
- \* The work to be completed for the program was also divided among 3 of them.

*Principals*

D. J. Prasad  
J.P. Nagar 1 Phase,  
Bangalore - 560 078.

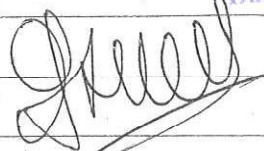
\* At ~~also~~ around 3pm, Dr. Deepthi requested Dr. Haikiran to join the meeting and he joined.

\* The three of them updated him regarding the work done.

\* Dr. Haikiran suggested the following—

1. To include Dr. Nagesh & Principal's name as mentore in the Organizing Committee.
2. To look for a publisher for publishing the docc as a book.
3. To include the budget for book publishing into the program budget.
4. Dr. Haikiran also suggested some changes in the letter to Principal and asked Dr. Deepthi to complete it.
5. Dr. Haikiran agreed to have the prog. in the 1<sup>st</sup> or 2<sup>nd</sup> week of July 2021.

Signature of Member Secretary



  
Principal

D.A.P.M.R.V. Dental College  
J.K. Nagar  
Bangalore - 560 077

# Research Subcommittee Meeting - 20

chandra's  
Dr. Fg

Date: 29.6.21

Time: 1.45pm - 3.00pm

Members Attended:

- \* Dr. Sainita Panduri, Leader, Dept. of Oral Pathology  
*Sainita*
- \* Dr. Deepthi Vadan, Leader, Dept. of Public Health  
*Deepthi* Dentistry

Minutes:

- \* Dr. Deepthi and Dr. Sainita revisited the plan for Pandurang Memorial program. The work was divided amongst them.
- \* Both of them worked on the Research policy ppt & Pandurang ppt.
- \* At 3.10pm the same was discussed with Dr. Havitkar and he provided his inputs.

Signature of Member Secretary.

*Prayaga*  
Principal

D.A.P.M.K.V. Dental College  
J.P. Nagar 1 Phase,  
Bangalore - 560 078.